

## FEDERAL TEACHING HOSPITAL ABAKALIKI (FETHA)

P.M.B 102, ABAKALIKI, EBONYI STATE, NIGERIA

### INVITATION TO TENDER/EXPRESSION OF INTEREST FEDERAL TEACHING HOSPITAL ABAKALIKI (FETHA)

#### (1.0) INTRODUCTION:

The Federal Teaching Hospital, Abakaliki (FETHA) is a tertiary health institution dedicated to the provision of quality, accessible and affordable healthcare services; and effective training and research. As part of its mandate to provide accessible and affordable healthcare services, the FETHA intends to undertake the procurement of Works, Goods and Consultancy Services under its 2018 Capital Appropriation.

#### (2.0) DESCRIPTION OF WORKS:

In compliance with the provisions of the Public Procurement Act, 2007, FETHA invites interested, competent and reputable contractors and consultants with relevant experiences and good records of accomplishment to tender documents necessary for consideration for the execution of the following projects:

#### WORKS:

| LOT NOS.           | PROJECT TITLE  | LOCATION |
|--------------------|--|----------|
| FETHA/PROC/W/18/01 | Renovation of Resident Doctors Quarters  | FETHA    |
| FETHA/PROC/W/18/02 | Rehabilitation/Remodelling of Medical Ward   | FETHA    |
| FETHA/PROC/W/18/03 | Procurement, Installation And Training On Lassa Fever Diagnostic Equipment                         | FETHA    |
| FETHA/PROC/W/18/04 | Supply And Installation of Radio Diagnostic Equipments: Dio High Performance Liquid Chromatography | FETHA    |
| FETHA/PROC/W/18/05 | Supply And Installation of Radio Diagnostic Equipments: 2d Echo Machine                            | FETHA    |
| FETHA/PROC7W/18/06 | Supply And Installation of Radio Diagnostic Equipments: 2d Ultrasound Machine                      | FETHA    |

|                    |  |       |
|--------------------|--|-------|
| FETHA/PROC/W/18/07 | Supply And Installation of Laboratory Equipments:<br>Automated Processing Machine, | FETHA |
| FETHA/PBOC/W/18/08 | Supply And Installation of Laboratory Equipments:<br>Automated Embedding Machine   | FETHA |
| FETHA/PROC/W/18/09 | Supply And Installation of Laboratory Equipments:<br>Blood Gas Analyser            | FETHA |
| FETHA/PROC/W/18/10 | Procurement and Installation of Neurosurgical<br>Equipment                         | FETHA |
| FETHA/PROC/W/18/11 | Construction of Physiotherapy Complex (Phase 1)                                    | FETHA |
| FETHA/PROC/W/18/12 | Power Distribution With Installation of 500kva Gen Set<br>(Phase 1)                | FETHA |
| FETHA/PROC/W/18/13 | Various Works  | FETHA |
| FETHA/PROC/W/18/14 | Purchase of Dialysis Machine   | FETHA |

**GOODS:**

| LOT NO.       | PROJECT TITLE | LOCATION |
|---------------|---------------|----------|
| FETHA/G/18/01 | Various Goods | FETHA    |

**CONSULTANCY SERVICE:**

| LOT NO.       | PROJECT TITLE                | LOCATION |
|---------------|------------------------------|----------|
| FETHA/C/18/01 | Various Consultancy Services | FETHA    |

**(3.0) ELIGIBILITY CRITERIA:**

Prospective bidders must possess the following documents to be able to participate in the bidding process:

- (a) Evidence of Incorporation/Registration of Company with the Corporate Affairs Commission (CAC) as a Limited Liability Company; including copies of forms CAC2 and CAC7 and evidence of filling of annual returns for 2017;
- (b) Evidence of Company Tax Clearance Certificate for the last three (3) years (2015, 2016 & 2017) valid till 31st December, 2018 corresponding with declared Annual Turnover;
- (c) Evidence of Current Pension Compliance Certificate valid till 31st December, 2018
- (d) Evidence of Current Industrial Training Fund (ITF) Compliance Certificate valid till 31st December, 2018;

(e) Evidence of Current Nigeria Social Insurance Trust Fund (NSITF) Compliance Certificate valid till 31st December, 2018.

(f) Evidence of Registration on the National Database of Federal Contractors, Consultants and Service Providers by submission of Interim Registration Report (IRR) expiring January, 2019 or valid Certificate issued by BPP;

(g) Company's Audited Account for the last three (3) years (2015, 2016, 2017);

(h) Evidence of Financial Capability to execute the Projects/Programmes including Reference Letters from a reputable Commercial Bank indicating willingness to provide Credit Facility for the Execution of the Projects/Programmes when needed. Letters of Introduction from Banks without Commitment is not acceptable. Evidence of duly stamped/sealed Statement of Accounts evidencing adequate funds/cash flow will also be accepted;

(i) Comprehensive Company Profile indicating Organization Structure with the Curriculum Vitae for key staff to be deployed for the project, including Copies of their Academic/Professional Qualifications such as COREN/QSRBN/ARCON/NSE e.t.c;

(j) Letter of Authorization from the Original Equipment Manufacturers in accordance with approved policy for procurement of Health and Medical Equipment for Tertiary Hospital in Nigeria, for Bidders of Medical Equipment.

(k) Resumes of key Managerial and Technical Staff (with Professional Certifications) with addresses, phone numbers and e-mail Addresses.

(l) Evidence of Firms Registration with Relevant Professional Bodies. COREN/QSRBN/ARCON/NSE etc. (where applicable);

(m) Verifiable evidence of at least Three (3) similar Jobs of interest in the last Five (5) years with attached copies of letters of award and Certificate of Completion and/or Valuation Certificates and Photographs of the Project (including Project Notice Boards).

(n) List of Plants/Equipment with Proof of Ownership/Lease (where applicable).

(o) For Joint Ventures/Partnership, Memorandum of Understanding (MoU) should be provided (all the eligibility requirements are compulsory for each JV partner).

(p) All documents for submission must be transmitted with a duly signed covering/forwarding letter under the Company/Firms Letter Head Paper bearing amongst others, the Registration Number (RC) as issued by the Corporate Affairs Commission (CAC), the Contact Address, Telephone Numbers (preferably GSM No.), and e-mail address. The Letterhead Paper MUST bear the names and nationalities of the Directors of the Company at the bottom of the page duly signed by the Authorized Officer of the Firm;

(q) A current Sworn Affidavit that:

(i) The Company is not bankrupt, in receivership or under liquidation or involved in any litigation which can potentially affect the company's ability to effectively discharge their responsibility if engaged;

(ii) The Claims made and information provided by the company in submission are true and correct in all ramifications;

(iii) No member of staff of Federal Teaching Hospital, Abakaliki, (FETHA) Ebonyi State and Bureau of Public Procurement (BPP) has pecuniary interest in the Company;

(iv) No Director of the Company (past or present) has ever been convicted of criminal offences relating to fraud or financial impropriety in any court of law.

#### **(4.0) COLLECTION OF STANDARD BIDDING DOCUMENT FOR WORKS AND GOODS:**

(a) All Standard Bidding Documents are to be collected from the Chief Procurement Officer (CPO), Procurement Unit of Federal Teaching Hospital, Abakaliki, Ebonyi State at the 2nd floor. Admin Block, FETHA 1 on evidence of payment of a non-refundable Tender fee of Ten Thousand Naira (N10, 000.00) only per Lot issued in favor of FETHA, Ebonyi State Remita account in any commercial Bank.

(b) All bidders must fill the bid collection register after the collection of the bidding document.

#### **(5.0) SUBMISSION OF THE INVITATION TO TENDER DOCUMENTS:**

(a) All respondents should submit two (2) hardcopies each of the Technical and Financial bids/Proposal for Service Providers with soft copy of financial bids only in MS Excel format packaged separately in two sealed envelopes clearly labeled "Technical" "financial" And "Expression of Interest" marked with the Company Name, Address and Lot Numbers of projects bid for works. Goods and Services;

(b) All bidders must fill the bid submission register while submitting their Technical and Financial Tenders in the Tender's box in the CMAC's Office at the 2nd Floor, Ward Complex FETHA 1.

(c) All documents should be addressed to:

**Chief Medical Director,**

**Federal Teaching Hospital,  
Abakaliki, Ebonyi State**

## **(6.0) CLOSING/OPENING DATE AND TIME:**

- (i) The closing date for the submission of documents for EOI is Monday, **20, August, 2018** and Invitation to Tender is Monday, **17, September, 2018** at 12 noon prompt.
- (ii) Technical Bid received will be opened immediately at 12noon prompt on Monday, 20, August, 2018 (EOI) and Monday, 17, September, 2018 (Invitation to Tender) at the Co-operative Hall, FETHA 1.
- (iii) In line with Section 19(b) (i) & (ii) of the PPA 2007, all bidders or their representatives, relevant Professional bodies and Non-Governmental Organizations (NGOs) are invited to witness the opening exercise accordingly.

## **(7.0) GENERAL INFORMATION:**

- (a) Bids must be in English Language and Signed by an official authorized by the bidder.
- (b) All shortlisted Consultants/pre-qualified Bidders will be contacted at a later date for Request for Proposal/Financial Bid Opening, while bids of un- successful bidders will be returned un-opened.
- (c) All further enquiries should be directed to the Procurement Unit of FETHA at the 2nd Floor, Admin Block, FETHA 1.
- (d) Bidders should not bid for more than two (2) Lots in the entire process (NOTE: this maximum ceiling is important in order not to overstretch bidder's capacity and causing delay in project delivery).
- (e) This publication is for information only, and not to be construed as a commitment or obligation on the part of the management of FETHA, Ebonyi State.
- (f) The Hospital will not be responsible for any costs or expenses incurred by any interested party(ies) in connection with any response to this invitation and or the preparation or submission in response to an inquiry.
- (g) FETHA, Ebonyi State is not obliged to shortlist any bidder and reserves the right to annul the process at any time without incurring any liabilities in accordance with section 28 of PPA, 2007.
- (h) All CAC, VAT, PENCOR, TAX, ITF, Certificates may be referred to the Security Agencies, Corporate Affairs Commission, Federal Inland Revenue Services(RRS), National Pension Commission and other relevant bodies for verification.

**SIGNED**

**CHIEF MEDICAL DIRECTOR**